

Town of Underhill Meeting Agenda & Minutes

Date & Start Time: Tuesday, May 22, 2018, 7:00 p.m. **End Time:** 8:00 p.m.
Meeting Type: RECREATION COMMITTEE MEETING
Location: Underhill Town Hall – Upstairs small meeting room

<u>HANDOUT :</u>

<u>INVITEES/ATTENDEES:</u>			
Chair -	Bernie Peine		
Recorder -	Bernie Peine		
Bernie Peine *	Anton Kelsey *	Seth Friedman	
Emilie Soisson *			

<Attendees are identified by an * >

AGENDA			
Item #	Agenda Items	Comments/Minutes	Action Number
1	Call Meeting to Order/Adjustments to Agenda	Started meeting at 7:00pm	
2	Public Comment Period	No comments	
3	Review current budget amounts Review/Adoption of Rules of Procedure Establish Regular Meeting Schedule	<ol style="list-style-type: none"> 1. Overview of annual budget and current anticipated expenses (water testing and lifeguard position) 2. Adoption of current rules accepted 3. The schedule for meeting will be the first Tuesday of every month at 7:30pm. The next meeting is scheduled for June 5th Use form to track meeting's agenda/minutes and action items to follow up during next meeting. 	
4	Repairs and other maintenance items	<p>Since Seth could not join he sent email on recommendations for some needed repairs and items which needed replaced. Votes taken on these recommendations. Will review remaining budget next meeting once the repair costs are final for intake to pond. Will plan to use old screen if possible.</p> <p>Reviewed list of regular recreation committee tasks needed every year Clean out pond is expected next week – Anton suggested to send notice out on Front page forum Suggestion was made to take a new survey on tennis courts in Front Page forum. Another idea in use of courts for Pickle ball. Will review next meeting.</p>	1
5	Life Guard for 2018/2019 season	Max Gildemeister was our lifeguard last season. Bernie will contact him again to see if he can do it again this season.	2
6	Mowing on Casey's hill	Bernie contacted Chris Toulis about mowing the strip on the hill. He estimated \$25 each time and would include it every time he mows the town hall. We need to determine the next step to have it done and what budget to use.	3
7	Introduction of Emilie Soisson	Emilie joined the meeting after the Selectboard appointment	
8	Adjourn Recreation Committee Meeting (Tentative)	Meeting adjourned at 8:00pm	

ACTION ITEM LOG					
Date Added	Action Number	Assignee	Action	Due Date	Date Closed
05/22/2018	1	Anton	Send out notice on Front Page forum about pond clean out	05/30/2018	

Town of Underhill Meeting Agenda & Minutes

Date & Start Time: Tuesday, May 22, 2018, 7:00 p.m. **End Time:** 8:00 p.m.

Meeting Type: RECREATION COMMITTEE MEETING

Location: Underhill Town Hall – Upstairs small meeting room

ACTION ITEM LOG					
Date Added	Action Number	Assignee	Action	Due Date	Date Closed
05/22/2018	2	Bernie	Contact Max about life guard this season	05/30/2018	
05/22/2018	3	Bernie	Contact Brian about which budget can use for mowing question	05/30/2018	

DECISION LOG			
Date Added	Approvers	Decision made	Approved (Y/N)
05/22/2018	All	Seth to purchase new ropes with floats and submit expense for reimbursement	Y
05/22/2018	All	Seth to purchase new inlet pipe to fix intake to pond	Y